

# 4<sup>th</sup> CAFEA Young Talent Smart City Forum (19-20 July 2024, Cyberport)

## Guidelines for Application of Submission for Primary School Students

*Please read this Guidelines for Application (for Primary School Students) before filling in the Application Form for Submission.*

### **A. OVERVIEW**

Smart city development is part of the digital transformation which leads a to data driven, digitalised, and AI supported society. A smart city covers a wide range of technologies such as individual wearables, smart appliances, smart homes/buildings, smart campus, and smart communities. The transformation relies on the innovations and engagement from everyone in the society, where students as the future owners who plays a crucial role in shaping a smart city.

Organiser: CAFEA Smart City Limited headquartered in Cyberport

Co-organiser (Hong Kong): Cyberport, Hong Kong

Co-organiser (Macau): Macao Base for Primary & Secondary STEM Education, the University of Macau

Co-Organiser (Shenzhen) Shenzhen Association for Science and Technology

Local Organiser (Macau) Centre for Science and Engineering Promotion, University of Macau

Local Organiser (Shenzhen) Shenzhen Science and Technology Exchange Service Centre

Supporting Organizations: Education Bureau, Office of the Government Chief Information Officer, the Electrical and Mechanical Services Department, the Government of the HKSAR and the China Science Technology Communication Centre

### **B. FORUM DETAILS**

#### **I. Eligibility and Method of Submission**

The Forum will open a special session in 2024 for primary school students in Hong Kong, Macau, the Greater Bay Area, and the region to learn and present their work in the Forum.

Application for submission may be made via school whereas each school can submit up to eight applications preferably in different theme areas as set out in part II below. Overseas participants should arrange their own visa, insurance, transportation, and local accommodation.

For applications from Macau, please submit through the Forum Co-organiser (Macau) – Centre for Science and Engineering Promotion, The University of Macau at <https://umstem.um.edu.mo/>

For applications from Shenzhen, please submit through Shenzhen Science and Technology Exchange Service Centre.

#### **II. Theme of Submission**

Any topic in smart city and/or smart campus relevant to educational development, learning and extra curriculum activities.

#### **III. Categories of Submission**

Primary school students are welcome to submit their work in the general area of smart campus and/or smart city, as article or project report.

#### IV. Forum Certificate

- a. Submissions will be reviewed by the Forum Proceedings editorial team.
- b. Accepted final submissions will be presented at the Forum’s primary school plenary session and will be included in the Forum Proceedings.
- c. Forum Certificate  
All accepted applicants will be awarded a Certificate of Recognition.

#### V. Forum Proceedings

Accepted submissions will be published in the Forum Proceedings which will be made available around mid-July 2024 for free download from the Forum Secretariat website.

*(Remarks: Forum Proceedings of last year’s Forum can be requested online at [www.cafea.hk](http://www.cafea.hk))*

#### VI. Application Fee

Application fees of the amount of HKD600 per submission including the 2-day Forum pass for the group members (max 4 students per group) are non-refundable, payable at the time of completing the online-submission. The application fees include 2 extra complimentary Forum Pass for the respective group teachers.

#### VII. Forum Registration

- a. Applicants with submissions being accepted will be notified by the Forum Secretariat via email around end of May 2024. Confirming registration for participating and presenting at the Forum via email by around mid-June 2024.
- b. The rest applicants will be invited by the Forum Secretariat via email to confirm their attendance to the 2-days Forum around end of June 2024.

#### VIII. Important Dates

4<sup>th</sup> CAFEA Young Talent Smart City Forum, 19-20 July 2024

Jan 2024	Call for submission
Mon 20 May 2024	Deadline of application for submission
End of May 2024	Notification of acceptance of submissions entering the Forum
Mid-June 2024	Forum registration for students/teachers with accepted submissions
From 30 Jun 2024	Forum registration for public (depending on venue capacity)
19 Jul – 20 Jul 2024	The 4 <sup>th</sup> CAFEA Yong Talent Smart City Forum

#### IX. Tentative Forum Program (19-20 July 2024, Cyberport, Hong Kong)

<b>Day One – Friday 19 July 2024 (8:30am-5:00pm)</b>	<b>Day Two – Saturday 20 July 2024 (9:00am-1:00pm)</b>
<ul style="list-style-type: none"> <li>▪ Registration</li> <li>▪ Opening</li> <li>▪ Parallel sessions of student presentations and demonstrations</li> <li>▪ Seminar and information sharing</li> </ul>	<ul style="list-style-type: none"> <li>▪ Panel sessions with guest speakers from industries and government departments</li> <li>▪ Remarks by the Technical Chair</li> <li>▪ Announcement of Award recipients</li> <li>▪ Award / Certificate Presentation &amp; Group photos</li> </ul>

For reference: Refer to Program of the 3<sup>rd</sup> CAFEA Young Talent Smart City Forum from [www.cafea.hk](http://www.cafea.hk)

### C. APPLICATION FOR SUBMISSION

1) *Guidelines for Application (for Primary School Student), Application for Submission Form, Checklist for Submission, Template for Submission of Article/Project* can be downloaded from [www.cafea.hk](http://www.cafea.hk) or by scanning the QR code below

2) How to submit?

Step 1 - To fill in the Forum online application at [www.cafea.hk](http://www.cafea.hk) and click the “Submission button” to complete the online submission part;

Step 2 - To email your completed application form with full set of documents listed in the *Checklist for Submission* to [forumssubmit@cafea.hk](mailto:forumssubmit@cafea.hk) to complete the whole application for submission process.

3) Deadline of application for submission is Monday 20 May 2024. Late application will not be accepted.

### D. ENQUIRY

Please visit the Forum website at <https://cafea.hk> or scan the QR code for latest Forum information and announcement.

For enquiry on application for submission, please email to the Forum Secretariat at [forum@cafea.hk](mailto:forum@cafea.hk) or by phone at 3618 6145.



Web: [cafea.hk](http://cafea.hk)

Enquiry: [forum@cafea.hk](mailto:forum@cafea.hk)

Submission: [forumssubmit@cafea.hk](mailto:forumssubmit@cafea.hk)

Disclaimer: CAFEA retains the exclusive right for the final interpretation of the guidelines. CAFEA disclaims any responsibility for local arrangements. Participating teams are solely responsible for their own travel and local arrangements.